

OWENS COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 1, 2015 ~ MINUTES

A meeting of the Board of Trustees was held in the Board Room, Administration Hall, on the Owens Community College Toledo Campus.

Call to Order – Chair Rich Rowe called the meeting to order at 12:30 p.m. and directed the record to show the meeting was held in accordance with the Ohio Revised Code and the policies of the Board of Trustees.

Roll Call – Roll call was taken, and the following members were present: Mary Beth Hammond, Srinivas Hejeebu, Ronald McMaster, Edwin Nagle, Rich Rowe and Thomas Uhler (6).

Approval of the Minutes of the Board of Trustees – The minutes of the July 29, 2015 special meeting and August 4, 2015, regular meeting were provided. The Chair declared the minutes approved as circulated.

Finance Committee Report – Mr. Nagle reported the Finance Committee met on August 20, 2015. He commented that an audit conference was held with a representative of the Auditor of State Office, as outlined in the Ohio Administrative Code 126:3-1 for fiscal watch designation. Mr. Nagle commented that Dave Cannon, Vice President/CFO and Treasurer, developed trends for enrollment to assist with monitoring the budget and projecting revenue for the financial report, as of July 2015. Mr. Nagle commented that a construction in progress update was provided, and today, the trustees toured Heritage Hall and Kingsley Hall.

President's Report – President Mike Bower presented his activity report for August. He commented on the northwest Ohio university and community college presidents meeting with the Regional Growth Partnership president concerning a higher education consortium for economic development. President Bower also commented on attending the August 10 panel discussion with area legislators and representatives of family-owned agricultural manufacturing businesses in northwest Ohio.

Vice President of Academic Affairs Report – Steve Robinson, Vice President of Academic Affairs, commented on two grant-funded AmeriCorps College Completion Coaches who are on campus, and part of a state-wide collaboration with the Ohio Association of Community Colleges, Ohio College Access Network, and ServeOhio. He also commented on the reopening of the Owens Harvest Food Pantry and Career Closet, which is in partnership with the Seagate Food Bank of Northwest Ohio, and organized and operated by students through the Office of Service Learning and Civic Engagement. He closed with providing a summary of the August 20, 2015 academic affairs gathering with faculty and academic administrators. In response to a comment from Trustee Uhler on the students successful pass rates of the National Council Licensure Examination (NCLEX), Dr. Robinson commented on the skilled-based instruction provided by community colleges and on average, annually about 180 students from Owens participate in the NCLEX.

Personnel and Financial Reports – Dave Cannon, Vice President/Chief Financial Officer, presented the financial statements for the period ending July 31, 2015. He commented on the new format and conservative projections of the financial statements. He anticipates presenting a first-

quarter update and projections of the FY 2016 financial statements to the Board's Finance Committee. At the conclusion of the report, Chair Rowe accepted the submitted financial statements.

EXECUTIVE SESSION

Chair Rowe announced an executive session for discussion of pending or imminent litigation, collective bargaining and for a status report for the sale of property. Dr. McMaster made a motion to adjourn to executive session as specified. Ms. Hammond seconded the motion, and the Chair called for a roll call vote. Roll Call: Mary Beth Hammond, yea; Srinivas Hejeebu, yea; Ronald McMaster, yea; Edwin Nagle, yea; Rich Rowe, yea; and, Thomas Uhler, yea (6).

Upon return from executive session, roll call was taken and the following members were present: Mary Beth Hammond, Srinivas Hejeebu, Ronald McMaster, Edwin Nagle, Rich Rowe and Thomas Uhler (6).

RECOMMENDATIONS OF THE PRESIDENT TO THE BOARD OF TRUSTEES

Employment of Personnel:

RESOLUTION 2015-09-01-01

BE IT HEREBY RESOLVED that the recommendation of the President to employ the following persons, in compliance with Affirmative Action Guidelines established by the College, be approved by the Board of Trustees:

NAME: Jacqueline Blonigen
ADDRESS: Fort Wayne, IN
EDUCATION: Bachelor of Arts, with a major in Religious Studies, from the College of Saint Benedict and Saint John's University
EXPERIENCE: Four years of experience in cataloging
ASSIGNMENT: Cataloger

NAME: Bradley Wood
ADDRESS: Upper Sandusky, OH
EDUCATION: Bachelor of Science, with a major in Health, from Nova Southeastern University
EXPERIENCE: Four years of experience working in post-secondary education institution in clinical environment in physical therapy
ASSIGNMENT: Program Manager, Physical Therapist Assistant Program

NAME: Nancy Yurkovich
ADDRESS: Toledo, OH
EDUCATION: Graduate of Woodward High School
EXPERIENCE: Four years of experience working as a secretary
ASSIGNMENT: Secretary, School of Nursing and Health Professions

NAME: Matthew Peternel
ADDRESS: Perrysburg, OH
EDUCATION: Graduate of Maumee High School
EXPERIENCE: Four years of experience in veterans' programs and educational benefits.
ASSIGNMENT: Advisor, Veterans Services

RESOLUTION 2015-09-01-02

BE IT HEREBY RESOLVED that the recommendation of the President to revise the assignment on the basis indicated below be approved by the Board of Trustees:

<u>NAME</u>	<u>ASSIGNMENT</u>
Danielle Filipchuk	Director, Student Conduct and Student Life
Traci Kish	Manager, Benefits
David W. Shaffer	Registrar

Mr. Uhler made a motion to approve the resolutions, which was seconded by Mr. Nagle. Following a voice vote, the motion was adopted.

Facilities/Capital Improvements:

RESOLUTION 2015-09-01-03

WHEREAS, Resolution 2015-05-05-13 authorized the President and Treasurer to negotiate a sublease agreement to the primary lease agreement dated July 1, 2009 for the Owens Community College Learning Center, Maumee, generally described as 1724 Indian Wood Circle;

NOW, THEREFORE, BE IT HEREBY RESOLVED that Owens Community College Board of Trustees authorizes the execution of a sublease agreement for a portion of space for a term of 27 months (November 1, 2015 to January 31, 2018) with ProMedica Health System Inc. for the permitted purpose of classroom education, computer laboratories and administrative offices;

BE IT FURTHER RESOLVED that Owens Community College Board of Trustees authorizes the execution of a third amendment to the Arrocorp III lease agreement to facilitate a sublease agreement.

Ms. Hammond made a motion to approve the resolution, which was seconded by Dr. Hejeebu. Following a voice vote, the motion was adopted.

Report of Purchase Requisitions, Orders, Bids and Expenditures Requiring Board Approval:

RESOLUTION 2015-09-01-04

BE IT HEREBY RESOLVED that the report(s) of purchase requisitions, orders, bids or expenditures, \$50,000 or more, in accordance with the 3358;11-1-12 Financial Standards Policy be approved by the Board of Trustees.

Dr. McMaster made a motion to approve the resolution, which was seconded by Mr. Nagle. Following a voice vote, the motion was adopted.

Fraternal Order of Police (Dispatchers) Tentative Labor Agreement:

RESOLUTION 2015-09-01-05

WHEREAS, Owens Community College administration and the Fraternal Order of Police, Ohio Labor Council, Inc., representing a bargaining unit of dispatchers, negotiated a tentative agreement for a term from the date of ratification through October 31, 2018; and

WHEREAS, the tentative agreement is subject to the pending ratification by the Union membership and the approval of the Owens Community College Board of Trustees; and

WHEREAS, the Vice President of Human Resources/Administration and the President recommend the terms of the tentative agreement subject to the approval of the Board of Trustees;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Owens Community College Board of Trustees approves the terms of the tentative agreement and pending ratification by the Union membership, the agreed-upon terms shall be incorporated as part of a collective bargaining agreement, effective through October 31, 2018.

Mr. Uhler made a motion to approve the resolution, which was seconded by Ms. Hammond. Following a voice vote, the motion was adopted.

Fraternal Order of Police (Officers) Memorandum of Agreement:

RESOLUTION 2015-09-01-06

WHEREAS, Resolution 2014-12-12-02 approved the provisions as incorporated into the collective bargaining agreement between the Fraternal Order of Police, Ohio Labor Council, Inc., and Owens Community College for the term of November 1, 2014 through October 31, 2017; and

WHEREAS, Article 33 of the collective bargaining agreement includes the parties agreement to re-open effective November 1, 2015 for purposes of negotiating only wages and medical benefits; and

WHEREAS, Owens Community College administration and the Fraternal Order of Police (Union) have negotiated a tentative memorandum of agreement subject to the pending ratification by the Union membership and the approval of the Owens Community College Board of Trustees; and

WHEREAS, the Vice President of Human Resources/Administration and the President recommend the terms of the tentative memorandum of agreement with respect to wages and medical benefits, effective the first full pay period of January 2016;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees approves the memorandum of agreement and pending ratification by the Union membership, such shall be incorporated as part of the collective bargaining agreement.

Mr. Nagle made a motion to approve the resolution, which was seconded by Dr. McMaster. Following a voice vote, the motion was adopted.

Statements and Comments by Members of the Board of Trustees – Chair Rowe commented on the Village Life & Home publication featuring Trustee Diana Talmage and Dr. Lance Talmage.

EXECUTIVE SESSION

Chair Rowe announced an executive session for a personnel matter to consider the employment and the compensation of a public employee; specifically, the President, in accordance with the terms of the employment agreement with respect to the annual performance review and the annual compensation review. Dr. McMaster made a motion to adjourn to executive session as specified. Dr. Hejeebu seconded the motion, and the Chair called for a roll call vote. Roll Call: Mary Beth Hammond, yea; Srinivas Hejeebu, yea; Ronald McMaster, yea; Edwin Nagle, yea; Rich Rowe, yea; and, Thomas Uhler, yea (6).

Upon return from executive session, roll call was taken and the following members were present: Mary Beth Hammond, Srinivas Hejeebu, Ronald McMaster, Edwin Nagle, Rich Rowe and Thomas Uhler (6).

REGULAR REPORTS

Monthly Reports to the Board of Trustees – Members of the Board of Trustees were issued monthly reports from Academic Affairs, Business Affairs, Owens Foundation and Student Services.

Adjournment – As there was no further business to come before the Board of Trustees, Chair Rowe declared the meeting adjourned.