



**Board of Directors Meeting
May 11, 2015**

Secretary Kaye Koevenig called the meeting to order. She welcomed the two new Board members – Tracy Seeger and Andre Tiggs.

The following directors were present: Amanda Caig, Nick Calmes, Carolyn Chapman, Steve Cotner, Tom Daniels, Kaye Koevenig, Sue Litten, Janet Meacham, Laura Moore, Tracy Seeger, Thomas Tiggs, Mark Wasylshyn. (12). Absent were Mark Carr, Walt Celley, Matt Feasel, Amy Hansen, Christi Wagner, Audrey Wright (6). A quorum was present.

Visitors – Debbie Green

State of the College's Finances – Laura Moore updated the Board on the College's fiscal watch. She highlighted the recovery steps already taken and the rest of the recovery plan. A search is underway for a College CFO. Support has been received from local legislators.

Approval of Minutes – Steve Cotner made a motion to approve the minutes of the March 9, 2015, Board of Directors meeting; seconded by Sue Litten. The motion was approved by a voice vote.

Treasurer's Report – Laura Moore reviewed the scholarship fund balances as of March 31, 2015, and budget as of May 11, 2015. The Miscellaneous category has been adjusted and the Outstanding Service Awards breakfast has been paid from the College budget. KeyBank has been doing a great job with the Foundation investments which has impacted our scholarship fund balances. Andre Tiggs made a comment that he knows of some organizations interested in contributing to the Private Machcinski/Dickman Scholarship Endowment Fund.

Thomas Tiggs made a motion to approve the report as presented; seconded by Tom Daniels. The motion was approved by a voice vote.

Proposed 2015-2016 Budget – Laura Moore presented the proposed budget for 2015-2016. Once again, \$500 will be allocated for the Private Machcinski/Dickman Scholarship award until that fund is generating enough earnings for the award. The Outstanding Service Awards breakfast is back in as the College budget for next year may not be able to pay for this event. Tax and legal expenses are down; insurance costs remain the same with merchant fees increasing slightly. Paid memberships for 2015 are down. Several ideas were generated to boost membership including a phonathon, electronic newsletter, reconvening the Membership Committee and ramping up Facebook posts. Tom Daniels volunteered to be on the Membership Committee. Laura mentioned that we have a new Raisers Edge product – Online Express – which we hope will make it easier to connect with alumni.

Steve Cotner made a motion to approve the 2015-2016 budget as presented; seconded by Thomas Tiggs. The motion was approved by a voice vote.

Alumni Association Report – Laura Moore presented the membership numbers for 2015. We currently have 230 paid members; 65 of those are new members. Hopefully the Mud Hens event will bring in some more memberships. Suggestions were to consider automatic renewals and lifetime memberships.

A copy of the program from Outstanding Service Awards was provided to each director. There was a good turnout for Commencement last week – 760 students graduated. Senator Randy Gardner was the keynote speaker and mentioned the Outstanding Service Awards in his comments. Matt Feasel represented the Alumni Association at the ceremony. Tom Daniels attended the Graduate Reception.

Foundation Report – Laura Moore reported that Aly Sterling Philanthropy is handling the search for the Foundation Executive Director; the Foundation Board is covering the cost. There were 45 applicants with 35 advancing to an online questionnaire and then 8 advancing to the interview stage. On June 2, it is anticipated that 3-5 candidates will be on campus for interviews.

Laura made a presentation at the College's Board of Trustees meeting regarding the Success Tuition Assistance Program. She provided copies of some statistics from the program and the student profile. A question was raised concerning getting more Wood County schools in the program. Funding is the barrier right now to expanding the program further.

Student Government Report – Nick Calmes reported that Student Government is working with Enrollment to help with recruitment at the high schools and to have a student organization session as a part of New Student Orientation. Nick has been re-elected as President of Student Government for next year.

A suggestion was made that Board members could also go along on high school visits particularly to the high school from which they graduated.

Old Business – There was no Old Business.

New Business – A request was made to get an updated roster of the Board members. Laura will send that out.

The next meeting will be the Annual Meeting at the Mud Hens on Friday, August 7.

As there was no further business to come before the Board, the meeting was adjourned.

Secretary